

Making your Hybrid Workspace Smarter

Securely access your business documents in the Cloud by enabling a smarter remote workplace with the new Kyocera Cloud Information Manager (KCIM).



With the new trend of remote working, **Kyocera Cloud Information Manager (KCIM)** can enable your business to improve flexibility and performance by allowing full control over your documents. This cloud-based platform facilitates the storage and management of all your digital documents in a secure online archive.

Business challenges



Remote Working - My employees are working in various locations and my business lacks the required IT infrastructure to enable easy, secure access to files.



Security - I want to make sure that my documents are safe, secure and not available to anyone else.



Finding Documents - There is no control over how the documents are stored, and we cannot track who has the latest version. This makes it challenging and time consuming to find the correct or the latest document.



Controlled Document Access - I want to manage document access remotely so that I can configure which users have permission to view, edit and delete.

Kyocera Cloud Information Manager



Cloud Based Solution - The KCIM platform enables quick and secure access to your business documents through a web browser; therefore, users can access files wherever they are.



Enhanced Security - The KCIM platform stores documents in an encrypted server, where users with the right credentials are granted access.



Easy Store and Find - The KCIM platform 'one click indexing' feature simplifies the labeling of documents and highlighting of key words. This ensures all documents are easily found in the future.



User Permissions - KCIM provides a highly secure document management platform that allows administrators to manage access by document or user category.



Features & Specifications

The KCIM platform supports various types of digital documents; thanks to the intuitive and easy to use functions of the web browser interface, the uploading and finding of documents is a fast, secure and simple process.



Unlimited User Access - Reduce your operational costs with unlimited user access.



Simple Keyword Tagging - Easily organise and label documents with keyword tagging.



Various Upload Options - Send documents to the platform from the web browser, scan from your MFP device or even upload from the Mobile Application.



Data Extraction - Have thousands of documents at your fingertips that can be accessed in double quick time to increase productivity and efficiency.



Controlled Document Access - Grant access to specific documents (e.g. Personal, Financial or Contracts) per user or per department.



Platform Security - Upload and store documents securely while ensuring that only authorised users have access to the information.



Data Validation - Allow authorised users to validate the quality of data entered into the platform.



Document & Data Search - Quickly find the latest version of your documents archived on the platform.



Customer Portal - KCIM is accessible on multiple Supported Browsers: Edge 92 or later, Chrome 70 or later, Safari 14 or later.



Mobile Accessibility - Users can access KCIM using an app that is available on iOS v14 or later and Android v6 or later.

One of the hallmarks of KCIM is outstanding security. While an unlimited number of professionals can access KCIM, users can control access to their documents, keeping them secure from prying eyes. However, outstanding security does not end there; the encrypted platform can stop hackers in their tracks.

Users can also leverage the platform's flexibility to enjoy outstanding mobility. Professionals can download the mobile application and work on their documents, regardless of where they are working from, enabling workforce productivity to flourish.

When using KCIM, the possibilities are endless. The platform is a ready-made solution for scalability. The software grows when your business does, making it easy to plan for the future.

KCIM tightens security and boosts productivity while helping bosses to cut costs. KCIM is ready to transform your business; get ahead of the competition today.

Kyocera Document Solutions has championed innovative technology since 1934. We enable our customers to turn information into knowledge, excel at learning and surpass others. With professional expertise and a culture of empathetic partnership, we help organisations put knowledge to work to drive change.

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